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UNITED STATES CIVIL SERVICE COMMISSION

BUREAU OF DEPARTMENTAL OPERATIONS

WASHINGTON 25, D. C.

November 24, 1958
DXE:LWD:mcq

EXAMINING DIVISION BULLETIN NO. 31

TO: DIRECTORS OF PERSONNEL, DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS IN
THE WASHINGTON, D. C. METROPOLITAN AREA

SUBJECT: APPROVAL OF NOMINATIONS FOR THE POSITION OF EXECUTIVE SECRETARY
OF A BOARD OF U. S. CIVIL SERVICE EXAMINERS

In the past we have made informal inquiries concerning persons nominated for the position of Executive Secretary of a Board of Examiners before approving the nominations. It has been decided that these inquiries should be formalized and therefore future nominees would be made the subjects of such qualifications investigations as may be necessary to provide us with the information needed for a decision on approval.

For this reason it is requested that future nominations for Executive Secretary be accompanied by Forms 57 executed by the nominees.

Document No. _____
Review of this document by CIA has
determined that

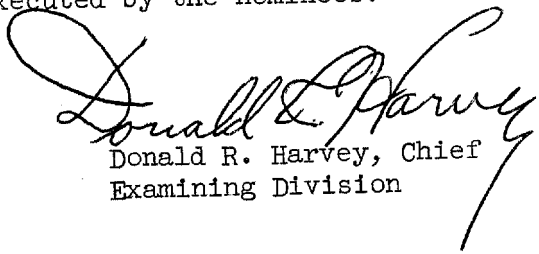
☒ CIA has no objection to declass

☐ It contains information of CIA
interest that must remain
classified at TS S G

Authority: HR 70-2

☐ It contains nothing of CIA interest

Date 23-6-81 Reviewer


Donald R. Harvey, Chief
Examining Division

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